The Colorado State University
Early Childhood Education Major with Teacher Licensure
Application Packet
2015

The Early Childhood Education Major with Teacher Licensure is administered by the School of Teacher Education and Principal Preparation (STEPP) and affiliated with the Department of Human Development and Family Studies in the College of Health and Human Sciences

Mission of the School of Teacher Education & Principal Preparation
To teach and model best educational practice in order to prepare emerging professionals to facilitate student success.

Professional Program Accreditation
This Program is accredited by the Teacher Education Accreditation Council, the Colorado Commission on Higher Education, and the Colorado Department of Education.

"The role of the teacher remains the highest calling of a free people. To the teacher, America entrusts her most precious resource, her children..."
-Sherly Hufsteadler

Application Deadline for a fall 2015 start is Friday, February 6, 2015!
Packet Prepared for 2015 Application Process
ECE Major Information and Timelines

- The application deadline is 3:00 PM Friday, February 6, 2015.
- The admission process into the program takes place in the spring of 2015, with the admitted candidates starting the program in the fall of 2015.
- To be considered for admission, applicants must have completed a minimum of 60 college credits at the time they begin the program.
- The professional education courses for the Early Childhood Education program will begin in the fall of 2015. It is not possible to apply for a later cohort.
- The admitted cohort of students will start the education program beginning each fall; there will not be a cohort of students admitted for a spring semester start.
- Students admitted fall 2015 will be expected to complete student teaching during the spring semester of 2017.
- Candidates for admission may be contacted by the Admissions Committee to participate in an interview to gain further information as to a candidate’s potential for success within the program.
- This is a highly competitive program. Only the most highly qualified applicants will be admitted into the program. Meeting the minimum qualifications for application does not guarantee acceptance into the program.

Program Advising and Contact Information

- For degree advising in the major of Human Development and Family Studies:
  Anne Van Arsdall, Director of Undergraduate Advising- HDFS
  (970) 491-4947
  Anne.van_arsdall@colostate.edu

- For information on the application process:
  Julie Hill, ECE Major Pre-Advisor- HDFS
  (970) 491-2037
  Julie.Hill@colostate.edu

- For licensing and education related advising after admission to the ECTL Program:
  Dr. Cerissa Stevenson, Assistant Professor- STEPP
  Program Coordinator/Advisor, Early Childhood Teacher Licensure
  105G Education Building
  (970) 491-0922
  Cerissa.Stevenson@ColoState.edu
ADMISSION INFORMATION

Admission to the licensure portion (first education course-Phase I) of the Early Childhood Education Major is limited to:

- Students who have completed 60 credits of coursework at the post-secondary level.
- The admitted cohort of students will start the education program beginning each fall; there will not be a cohort of students admitted for a spring semester start.
- Only the most highly qualified applicants will be admitted into the program. Meeting the minimum qualifications for application does not guarantee acceptance into the program.

ADMISSION REQUIREMENTS AND PAPERWORK

Admission Application Paperwork: To begin the admission process, a candidate must first submit these items:

1. Form TL1 - Submit the “Request for Admission.” This form requires signatures of the candidate and an advisor.
2. Form TL2 - Submit the “judicial proceedings/oath and consent” form.
3. Form TL4 - Twenty Hour Form - Submit field experience documentation. Candidates must document the experience.
4. Form TL6 - Submit written response to question. There is one question that all candidates must respond to in writing.
5. Form TL7 - Submit 3 reference forms. Each candidate is responsible for having three professional reference forms completed by professional individuals. The forms must be sealed in envelopes and the persons completing the forms must sign the back of the sealed envelopes. The recommendations must be submitted by the applicant with the entire application packet.
6. Form TL8 - Meet with a degree advisor and document this meeting using the “Advising Record for Students and Advisors” or the advisor’s form of choice. Submit the advising meeting document to the STEPP Advising Center.
7. Verify proficiency in basic skills (reading, writing, mathematics). Basic skills proficiency will be verified through the completion, with a “C” or above in CO 150, College Composition, and any mathematics course at or above the MATH 117, College Algebra in Context I, level or equivalent Math 130.
8. Submit Verification of Lawful Presence Form along with the notarized copy of identification verifying legal residence in the United States.

GPA Calculation:

<table>
<thead>
<tr>
<th>Scenario</th>
<th>Level</th>
<th>Admission GPA</th>
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</thead>
<tbody>
<tr>
<td>#1</td>
<td>Undergraduate Attended CSU Only</td>
<td>The CSU GPA is used.</td>
</tr>
<tr>
<td>#2</td>
<td>Undergraduate – Transfer student from one or more colleges/universities</td>
<td>The CSU GPA is used if transferred credits total 30 or more. If below 30 CSU credits, the institution GPA selected by the candidate will be used. The candidate cannot select one or two courses from an institution; once the institution is selected, the entire GPA is used. Minimum number of credits required is 30.</td>
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<tr>
<td>#3</td>
<td>Post bachelor</td>
<td>The GPA from the most recent degree and anything completed since the degree was issued is used.</td>
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</table>

*Post-Bachelor Admission to the University:

The following are additional forms required of post-bachelor candidates applying for ECE admission:

- “Non-Degree” application, Form TL3, $50 admission fee. (If admitted, these forms will be shared with the post-bachelor candidate. They are not in this packet.)
- See page titled “Post-Bachelor Admission to the University” in the Licensure office for more information.
DUE DATE for Applications –
On or Before February 6, 2015 at 3:00 PM

For candidates requesting consideration for admission and enrollment into the Early Childhood Education Major, the DEADLINE for fall semester 2015 application is FEBRUARY 6, 2015. Because of the evaluation process associated with this application, the deadline date is early in the semester and is enforced. Applications received after the deadline will not be considered. All applications will be reviewed by a faculty committee and a decision on admission will be determined. Submission of an application does not guarantee admission to the ECE Major.

APPLICATION DEADLINE (All materials must be submitted on this date. Late applications will not be considered.): On or before Friday, February 6, 2015; 3:00 p.m.

Submit applications to: STEPP Advising Center
Room 111, Education Building
School of Teacher Education and Principal Preparation
Colorado State University
Fort Collins, CO  80523-1588

Processing Time for Application Materials
The processing time and faculty evaluation of the application will take several weeks. The admissions process may include an interview with the admissions committee. Admission decisions will be e-mailed to the candidate using her or his CSU account.

Directions for submitting the application:

The STEPP Office is not responsible for forms submitted individually. Please collect all forms prior to submitting the application. Applications will be checked for completeness. Incomplete applications will not be reviewed.

Application forms begin on the next page.
REQUEST FOR ADMISSION
To The Early Childhood Teacher Licensure Major
School Of Teacher Education and Principal Preparation

NAME
(Last)     (First)    (Initial)   (Maiden)

Ethnicity
______Hispanic     ______ Not Hispanic

Race
1 – Non-Resident
2 – Black or, African American
3 – American Indian or Alaskan Native
4 – Asian, Japanese, Chinese, Vietnamese, Korean, Filipino Islander
5 – No race
6 – White, Anglo, Caucasian
7 - Do not wish to specify
8 – Native Hawaiian or Other Pacific Islander

GENDER: M    F    CSU ID# ____________________________ Social Security Number

CURRENT LEVEL: Undergraduate    Post Bachelor    BIRTHDATE (Use numbers only, MM/DD/YYYY)

TEACHING CONCENTRATION/ENDORSEMENT AREA: ECE

ADVISOR____________________________ UNDERGRADUATE MAJOR

LOCAL ADDRESS ______________________ PHONE ______________________
(Street, Apt #, City, State, Zip code)

PERMANENT ADDRESS __________________ PHONE ______________________
(Street, Apt. #, City, State, Zip code)

E-MAIL ADDRESS ______________________

Date of first enrollment at Colorado State University: _________ I wish to be admitted to Licensure Program _______
F, S, SM Year

Have you ever had a vocational or other type of teaching endorsement?  Yes    No

List colleges and/or university attended, with dates and degrees awarded. List Colorado State University if you are currently enrolled at CSU.

Dates_________________________ Degree_________________________

Dates_________________________ Degree_________________________

Dates_________________________ Degree_________________________

Candidates must submit copies of transcripts from all other (non-CSU) universities/colleges attended. The Licensure Office will print a CSU transcript. For undergraduates, copies of non-CSU transcripts may be obtained from the Transfer Evaluation Office in room 100 Centennial Hall on campus.

I hereby certify that to the best of my knowledge the information furnished on this, and on all other admission forms, is true and complete without omission or misrepresentation of facts. I understand that if found to be otherwise, it is sufficient cause for rejection of this application or dismissal from the STEPP Licensure Program.

Candidate’s Signature ______________________ Date ______________________

I recommend that this individual be considered for admission to the Teacher Licensure Program.

Advisor’s Signature ______________________ Date ______________________

____________________ Formal Admit ______________________ (Date)

____________________ Deny Admit ______________________ (Date)

Form TL1 ECE

Form TL1 ECE

ECE-Sp2015
Judicial Proceedings Form for Admission to the Early Childhood Education Major
School of Teacher Education and Principal Preparation

The following responses are required by the Colorado Department of Education as a part of the application for a Colorado Teaching License and the CSU Office of Admissions. They are, therefore, included as a part of the Colorado State University Teacher Licensure Admission process. The success of the teacher candidate in field placements and in his/her future profession is important to the STEPP staff and faculty. As well, the STEPP staff and faculty wish to preserve the integrity of and avoid embarrassment to the student, faculty, and University in regard to teacher candidates who have been convicted of a felony and/or against whom a criminal charge is currently pending.

All students wishing to be admitted to the professional Teacher Licensure Program at CSU must complete the Judicial Proceedings Form. If a student answers “yes” to any of the following questions, she/he must provide an accompanying written statement that describes the situation. Following the review of documentation, the Director of STEPP may wish to schedule a meeting with the candidate. All information provided will be handled by the STEPP Advising Office with the highest standards of professional confidentiality and individual protection.

Please answer the following questions

1. Have you ever been convicted of a felony or misdemeanor (other than a misdemeanor traffic offense or traffic infraction?) Convicted means: 1) a finding of guilty by a jury or court, 2) a court’s acceptance of a plea of guilty or plea of nolo contend, 3) a court’s imposition of a deferred or suspended sentence, 4) a court’s approval of an agreement for a deferred prosecution, 5) forfeiture of a bail, bond or other security deposited to secure a defendant’s appearance, 6) payment of a fine.
   _____YES    _____ NO   If yes, please state the details of the conviction on a separate sheet of paper.

2. Have you ever had a teacher, principal, administrator, special service, or any other occupational permit, license, credential, or equivalent document subjected to any disciplinary proceedings, including but not limited to, denial, reprimand/admonition credential, suspension or revocation, or have you ever voluntarily surrendered such a document in Colorado or any other state or place or are you currently under investigation?
   _____YES    _____ NO   If yes, please state on a separate piece of paper the following:
   a. the license, permit, certificate, credential, or any other equivalent document; b. the name and number under which it was held; c. the issuing and disciplining authority; d. the nature of the claims; e. the date of resolution; f. the final disposition (i.e., revocation, suspension); and g. the date and result of any subsequent re-application. If you are currently under investigation by any licensing or certifying agency, state: h. the agency’s name and address; and i. the nature of the charge(s) or events that caused such investigation to occur.

3. Have you ever been dismissed or discharged, or have you resigned in order to avoid discipline or discharge by any employer?
   _____YES    _____ NO   If yes, please state on a separate sheet of paper the name, address, and telephone number of the employer, the nature of the allegations, and the final outcome(s).

4. Have you ever been placed on probation, suspended, or expelled from any high school or postsecondary institution for other than academic reasons?
   _____YES    _____ NO   If yes, please attach an explanation.

This applicant acknowledges and gives permission to the Director of STEPP to obtain relevant and personal background information from the Office of Conflict Resolution and Student Conduct Services at Colorado State University, law enforcement agencies, courts, health care providers, and custodians of administrative records. The applicant further understands that falsifying or misrepresenting facts is sufficient cause for rejection of this application or dismissal from the CSU Licensure Program and/or the University.
Field Experience Documentation - 20 hour Admission Requirement
Early Childhood Education Major with Teacher Licensure

The documentation of field experiences must be submitted as part of the admission requirements for the Early Childhood Education Major with Teacher Licensure. The following are Colorado State University guidelines for documentation of the field experience required for admission:

1. A minimum of 20 contact hours with children (ages 0-8).

2. The experience must have occurred in a structured situation, must include some aspect of instruction and/or supervision, and must be completed under the direction of a supervisor. (Babysitting experiences or supervised college teaching experiences do not meet this requirement.)

3. The experience must have occurred within the last 5 years.

4. Both the candidate and supervisor (or appropriate official) must sign the documentation form to verify the experience.

Please NEATLY complete all parts of the documentation form (in ink or type) and have the supervisor (or a responsible person in the organization) sign to verify successful completion of the experience.

Return the form to:
STEPP Advising Center
School of Teacher Education and Principal Preparation
111 Education Building
Colorado State University
Fort Collins, CO  80523-1588
Fax: 970-491-2632
Phone: 970-491-5292
Use this form to document your 20-hours of work with youth. All information requested must be supplied for form to be complete.

<table>
<thead>
<tr>
<th>Dates of Experience (m/d/y to m/d/y)</th>
<th>School / Agency</th>
<th>Supervisor’s Name &amp; Phone Number</th>
<th>Your Responsibility</th>
<th>Ages of Youth</th>
<th>Average Hours per Week</th>
<th>Number of Months</th>
<th>Total Hours for this Experience</th>
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</table>

Signature of Individual Supervising Each Experience Listed Above (If there are four unique experiences listed, there should be four separate signatures below.)

Signature ___________________________ Date ____________  Signature ___________________________ Date ____________  
Signature ___________________________ Date ____________  Signature ___________________________ Date ____________  

**CANDIDATE’S SIGNATURE:** I hereby certify that to the best of my knowledge the information furnished on this field experience form is true and complete without omission or misrepresentation of facts. I understand that if found to be otherwise, it is sufficient cause for rejection or dismissal.

Signature ___________________________ Date ____________
Please read the following instructions and rubrics carefully.

A famous educator once said:

We should spend less time ranking children and more time helping them to identify their natural competencies and gifts and cultivate these. There are hundreds and hundreds of ways to succeed and many, many different abilities that will help you get there.

In an essay [2 pages max] please consider the above quotation and address the four components listed below.

The following four components must be included:

1. Briefly describe a child in the early childhood age range based on your experience. Characterize his or her “different abilities” (examples: strength in pre-reading, strength or challenge in core social-relatedness). [2-4 sentences max]

2. Select a developmental theory that could help children with “different abilities” succeed. **Please note: There is no one correct or incorrect theory for this essay.** Briefly describe the basic components of the theory. [3-4 sentences max]

3. Please justify how this theory may help early childhood educators cultivate learning for students with “different abilities”. [2-4 sentences max]

4. Tell us specifically how you would use this theory to guide lesson planning for a class that included the specific child whom you described in the first component. [3-4 sentences max]

Requirements:
- The required components should flow as one thoughtful paper. Do not write your essay as four separate sections.
- The essay should have a central thesis or argument stated in a brief introductory paragraph, arguments to support that thesis in the body of the paper, and a concluding statement about the thesis in the conclusion paragraph. Remember; do not write your essay as a response to 4 different requests (components 1-4). You may use subtitles if needed. However, if your essay is short (or perceived so due to formatting) or too long, points will be deducted.
- Both writing quality and integration of prerequisite course content are essential components of high quality essays and essays will be scored accordingly.
- Make sure you support your arguments with concrete examples and provide APA style citations and references, e.g., “(Gans & Marcelo, 2009)”. **Include APA style references on a separate page not counted in the two-page limit.** Citations should be of high quality (peer-reviewed journal articles from journals such as Child Development and recent textbooks. Do not use references more than 10 years old unless these are a “classic” reference such as George Bush’s speech on 9/11).
• All essays should be typed, proofread, and free of grammatical errors.
• Use a formal writing style. Use third-person, and never refer directly to the assignment itself. Therefore, “I think . . .” or “I chose to write about . . .” are not appropriate for this essay. All essays should be formal and analytical in tone. Do not directly quote material from research articles, textbooks, personal communications, and the like. This essay should be in your own words, not a collection of quotes.

Formatting requirements: Arial font 11-point, double-spaced, one-inch margins, two-page limit, use APA style, **include a cover page and a references page not counted in the two-page limit**. All formatting requirements must be followed to be scored.

*We are looking forwarding to reading your responses!*
ECE Essay Question Guiding Rubric

**Objective**

<table>
<thead>
<tr>
<th>Essay Response - Content</th>
<th>4-Exemplary</th>
<th>3-Proficient</th>
<th>2-Apprentice</th>
<th>1-Novice</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essay thoroughly covers all objectives. Selected theory, rationale for choice, child description, and proposed use in lesson plan is specific and integrated. Information from citations is appropriate and high-quality (e.g. less than 10 years old).</td>
<td>Essay includes each component (1-4). More of these components than not are thoroughly integrated, supported and have high-quality citations (e.g. less than 10 years old).</td>
<td>Essay includes all of the major components (1-4). However, many components are not specifically well-integrated with each other or well-supported.</td>
<td>Contains only some components of the essay.</td>
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</table>

**Overall Assessment Writing**

| Essay is virtually error-free, cogent, would be considered easy to read by peer-reviewers, APA style is correct. | Essay is cogent, and easy to read, but contains a few errors. | Essay has areas that are disorganized or considered difficult to read by the reviewer. | Overall report is unorganized, contains many errors and/or is considered difficult to read by the reviewer. |

*cover page and a references page not counted in the two-page limit.*
Reference Form for Admission to the Early Childhood Education Major
With Teacher Licensure

To the Applicant: Professionals who are familiar with your qualifications for admission into the teacher preparation program and with your abilities to perform well in professional education courses and to be a successful teacher should give references or recommendation. The Early Childhood Education Major with Teacher Licensure strongly encourages you to obtain recommendations from advisors, instructors, PK-12 personnel, employers, or supervisors of field experiences. Family relatives should not be completing this form for a candidate.

To the Person Completing this Form: [insert name of candidate] is applying for admission into the Early Childhood Education Major with Teacher Licensure at Colorado State University. Your input through this reference form is invaluable to the admission process and application for this candidate. Please complete the following and return it directly to the STEPP Advising Center (see below for more details). Thank you for your time.

<table>
<thead>
<tr>
<th>Please rate the candidate in the following areas by marking the appropriate column with a checkmark or “X”</th>
<th>Advanced/Outstanding</th>
<th>Proficient</th>
<th>Developing</th>
<th>Basic</th>
<th>Inadequate</th>
<th>Unable to Rate</th>
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<tr>
<td>Self Motivated (Able to work independently)</td>
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<td>Reliable/Dependable</td>
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<td>Flexible</td>
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<td>Ability to Express Self: Oral Expression</td>
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<td>Ability to Express Self: Written Expression</td>
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<td>Critical Thinking Skills</td>
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<td>Tact/Judgment</td>
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<tr>
<td>Collegiality</td>
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<td>Response to Feedback/Supervision</td>
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<td>Basic understanding of the culture of a classroom</td>
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<td>Basic understanding of the role of the teacher and the complexities of teaching</td>
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<td>Relates easily and respectfully to children and youth</td>
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<td>Motivation for Completion of the Teacher Licensure Program</td>
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<td>Academic Abilities</td>
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</tbody>
</table>

What do you consider the applicant’s major strengths?

What do you consider the applicant’s major areas of improvement for the future?

**Overall Recommendation** for admission to the program (check one):

- [ ] Recommend without reservation.
- [ ] Recommend with some reservation.
- [ ] Do not recommend for admission.

Your Printed Name ___________________________ Your Signature ___________________________
Date ___________________________ Phone Number or E-mail ___________________________

What is your profession? ___________________________
In what capacity do you know the applicant? ___________________________
How long have you known the applicant? ___________________________

Please return this form to the student in a sealed envelope with your signature across the envelope seal.

***Letters received from applicants which are not sealed in an envelope, as per above, will not be accepted.

Advising Record for Candidates and Advisors
Early Childhood Education Major with Teacher Licensure

Candidate __________________________________________ Advisor ____________________________
(Please Print) (Please Print)

Candidate’s CSU ID# __________________________ Candidate’s Contact Information: __________________________
(For record keeping purposes only) __________________________________________

Date of Meeting __________________________

Candidate _______ is _____ is not admitted to the Teacher Licensure Program.

Candidate plans to make application for admission to Teacher Licensure on (date/term) __________________________

During the advising session, we discussed (check all that apply):

| ☐ | General information about the degree program | ☐ | General information about the Licensing Program | ☐ | Career options and goals |
| ☐ | Scheduling for current or future terms | ☐ | Admission requirements for Licensing Program | ☐ | Transfer evaluation and/or GUIDE |
| ☐ | AUCC Course requirements | ☐ | Application for admission to Licensure | ☐ | Student teaching application |
| ☐ | On-campus resources available for help with academic issues | ☐ | On-campus resources available | ☐ | Job applications |
| ☐ | Other __________________________ | ☐ | Other __________________________ | ☐ | Other __________________________ |

General outcomes of the meeting included:

Items/Issues that need action by Candidate:

Items/Issues that need action by advisor:

Next Meeting Should Be or Is Scheduled for (date/time) __________________________

Please sign and date:

________________________________________________________________________

Candidate __________________________ Date ____________ Advisor __________________________

Provide copies to advisor, candidate, and STEPP.
Attach any additional relevant notes or other information to each copy.
Before submitting your application materials for admission consideration to the Early Childhood Education Major with Teacher Licensure, please take note of these additional major requirements. Please feel free to contact the STEPP Advising Center with your questions or concerns.

As a result of the enactment of Colorado House Bill 06-1023, the Colorado Department of Education is required to verify the lawful presence of applicants applying for a license of authorization in the United States. This will require all teacher licensure applicants to complete and submit two additional documents with their application packet:

- **An Affidavit** – signed and dated by the applicant

- **A notarized copy of one of the seven (7) approved forms of evidence of lawful presence in the United States.**

Please refer to the following attachments:

1. The affidavit required to be completed by the applicant and submitted with the Early Childhood Education Major Application Packet

   and

2. Instructions for submitting an accepted form of identification with the application.
Verification of Lawful Presence

Pursuant to Section 24-76.5-103, Colorado Revised Statutes, only persons lawfully present in the United States will be issued a Colorado educator license or authorization. (This includes adding an endorsement or renewing a license or authorization.) As a result, each applicant for the CSU Teacher Licensure Program must complete, sign and return the following affidavit, with their completed application packet.

AFFIDAVIT

I, _____________________________, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one):

_____ I am a United States citizen, or
_____ I am a Permanent Resident of the United States, or
_____ I am lawfully present in the United States pursuant to Federal law.

I understand that this sworn statement is required by law because I have applied for an educator license or authorization with the State of Colorado. I understand that State law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

____________________________________
Name

____________________________________
Signature

____________________________________
Date
Compliance with the Provisions of Colorado Revised Statute (CRS) 24-76.5-103

VERIFICATION OF LAWFUL PRESENCE

Pursuant to Section 24-76.5-103, Colorado Revised Statutes, only persons lawfully present in the United States will be issued a Colorado educator license or authorization. (This includes adding an endorsement or renewing a license or authorization). Each applicant for a Colorado Educator license or authorization must provide the Colorado Department of Education with an accepted form of identification at the time of application, January, 2007.

This memo details the requirements that must be met for an applicant to comply with CRS 24-73.5-103 – Verification of Lawful Presence in the United States.

APPLICANTS TO THE LICENSURE PROGRAM MUST SUBMIT THE SIGNED AFFIDAVIT AND A NOTARIZED copy of one of the following FORMS OF IDENTIFICATION LISTED BELOW with your Application to the Educator Licensure Program.

Acceptable Documentation for Verification of Legal Residence:

1. A notarized copy of a valid State-Issued Driver’s License, bearing the applicant’s photograph, OR
2. A notarized copy of a valid State-Issued Identification Card, bearing the applicant’s photograph, OR
3. A valid U.S. Military or Military Dependent Identification Card, OR
4. A valid U.S. Coast Guard Merchant Marine Identification Card, OR
5. A valid Native American Tribal Document, OR
6. A valid certificate verifying naturalized status, bearing the applicant’s intact photograph, issued by an authorized agency of the United States, OR
7. A valid certificate verifying United States Citizenship, bearing the applicant’s intact photograph, issued by an authorized agency of the United States.

NOTE: THE NOTARY MUST INCLUDE THE FOLLOWING LANGUAGE WITH THE NOTARY’S OFFICIAL SEAL;

State of ___________________________ County (or City) of ___________________________

I, ____________________________, a Notary Public in and for said state, do certify that on __________________ , I carefully compared, with its original, this copy of __________________ , and have determined it to be a complete, full, true, and exact copy.

(official signature, official seal, and commission expiration date of notary).
According to Colorado Revised Statute 12-55-120, a notary public may certify a facsimile (copy) of a document if the original of the document is exhibited to him/her, together with a signed written request.

**Photocopy l.D. directly on this page**
*(Do not tape or paste a copy of your photo l.D. on this page)*

State of ___________________________, County (or city) of ________________________

I, ________________________________, a Notary Public in and for said state,

(name of notary)

do certify that on ________________________, I carefully compared with the original,

(Date)

this copy of ____________________________
(type of document, i.e. Colorado or Out-of-State Driver's License, U.S. Passport on the top of this page (see previous page for list of acceptable photo l.D).

and have determined it to be a complete, full, true, and exact copy.

______________________________
(Official signature, official seal, and commission expiration date of notary public)